

Town of Otis
Select Board/ Finance Committee Meeting Minutes
Town Hall Conference Room
1 North Main Road, Otis, MA
Mar 20, 2025
6:00 p.m.

1. ***Call to Order:*** The meeting was called to order at 6:00 pm.
2. ***Present:*** Selectboard-Gary Thomas, Terry Gould, Town Admin- Brandi Page. Finance Committee- Jim Crandall & Lisa D'Orazio.
3. ***Approval of Board Minutes:*** Minutes from Feb 27th, Mar 6th & Mar 13th were approved as drafted.
 - 122 *Board of Selectmen:* Passed at \$21,365.00
 - 123 *Administration:* Passed at \$149,592.12
 - 132 *Reserve Fund:* Passed at \$13,000.00
 - 135 *Accountant:* Passed at \$25,941.99
 - 141 *Assessors:* Passed at \$105,084.00
 - 145 *Treasurer:* Passed at \$63,452.15
 - 146 *Collector:* Passed at \$81,812.86
 - 161 *Town Clerk:* Passed at \$59,473.76
 - 210 *Police:* Passed at \$412,676.30
 - 220 *Fire:* Passed at \$114,800.00
 - 422 *Highway:* Passed at \$573,923.49
 - 429 *Maintenance:* Passed at \$493,044.84
 - 433 *Health & Sanitation:* Passed at \$309,230.95
 - 541 *Council on Aging:* Passed at \$58,569.92
 - 914 *Health Insurance:* Passed at \$440,500.00
 - 916 *Medicare:* Passed at \$25,000.00
 - 945 *PL Insurance:* Passed at \$145,300.00

4. Discussion and approval of adjusted classification range for FY26. Updated to include EMT positions. Discussion of COLA resulting in 3% across all positions. Discussion of Assessor's Clerk position and duties. Changed to Administrative Assessor and addition of 7 hours weekly. Compensation adjusted 4.6% on top of the COLA due to increased responsibilities. Discussion of COLA and/or stipends may be reopened prior to final numbers. Remaining budgets are Finance, Building Inspector & School.

Meeting adjourned at 8:00 pm.

Respectfully Submitted,

Brandi Page

Town Administrator